

INDEPENDENT SCHOOL DISTRICT NO. 271
Bloomington, Minnesota

REQUEST FOR SCHOOL BOARD ACTION

DATE OF BOARD MEETING: December 10, 2018
SUBJECT: Personnel Actions
ORIGINATING DEPARTMENT: Human Resources
APPROVAL OF ADMINISTRATOR: Mary Burroughs, Executive Director of
Human Resources *MB*

RESOLUTION FOR BOARD TO ADOPT:

RESOLVED, that the School Board of Independent School District 271 approve the personnel actions as attached.

RECOMMENDATION OF SUPERINTENDENT:

Approve. *RB*

BACKGROUND:

Classified Personnel – Resignations
- Employments
- Changes of Status

December 10, 2018

CLASSIFIED PERSONNEL – RESIGNATIONS

Full Name	Position	Building	Effective Date
Adkins, Amber	Activities Assistant	Westwood Elementary	November 30, 2018
Burla, Angela	Program Management Aide Paraprofessional	Southwood Center	December 21, 2018
Hoogakker, Mark	Quiet Room Paraprofessional and Activities Assistant	Oak Grove Elementary	December 4, 2018
McDonald, Victoria	Activities Assistant	Washburn Elementary	November 28, 2018
Nelson, Susan	Administrative Clerk	Olson Middle and Valley View Middle	December 14, 2018

CLASSIFIED PERSONNEL – EMPLOYMENTS

Full Name	Position	Building	Action	Class	Step	Effective Date
Garcia, Welner	Bus Driver	Transportation Center	6.58 hours/day, 179 days/year	II	1	November 19, 2018
Mellors, Kaillan	Program Management Aide Paraprofessional	Jefferson High	6.2 hours/day, 180 days/year	III	2	November 26, 2018
O'Harris, Kyle	Activities Assistant	Poplar Bridge Kids Safari	4.5 hours/day, 260 days/year	II	5	November 19, 2018
Ramirez Rivera, Marcos	Bus Driver	Transportation Center	4.0 hours/day, 179 days/year	II	1	November 12, 2018
Ratemo, Fredrick	Instructional Assistant/Hallway Monitor Paraprofessional	Olson Middle	3.0 hours/day, 180 days/year	III	7	November 26, 2018

These positions are within Board-approved staffing allocation

CLASSIFIED PERSONNEL - CHANGES OF STATUS

Full Name	Position	Building	Action	Class	Step	Effective Date
Langager, Amy	Food Service Helper	Washburn Elementary	End assignment and accept promotion to Food Prep Assistant at Normandale Hills Elementary, 5.0 hours/day, 179 days/year	II	10L	December 1, 2018

December 10, 2018

CLASSIFIED PERSONNEL – CHANGES OF STATUS (CONTINUED)

Full Name	Position	Building	Action	Class	Step	Effective Date
Myklebust, Elizabeth	Program Management Aide Paraprofessional	Kennedy High	End assignment and accept Administrative Clerk position at Kennedy High, 7 hours/day, 181 days/year	II	10L	December 5, 2018
Slawson, Angela	Activities Assistant	Indian Mounds Kids Safari	Reduction in hours from 1.9 to .38/day, 260 days/year	II	4	November 5, 2018
Steffen, Amy	Office Support Clerk	Jefferson High	End assignment and accept promotion to Elementary School Secretary at Westwood Elementary, 8 hours/day, 219 days/year	V	10L	December 6, 2018